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Community Health Workers Review Board

May 10, 2023

9:30AM-10:30AM

Minutes

Call in # 312-535-8110

Code:

2457 116 0047

[Locations](#)

Meeting can be viewed [here](#).

[Minutes](#)

1. Call to Order

Present: Kenneth Campbell, Monica Cuevas, Karen Mancera-Cuevas, Angela Ellison, Ofelia Figueroa, Wandy Hernandez-Gordon, Shami Goyal, Rep. Camille Lilly, Noelle Moore, Janice Nelson, Laura Phelan, Leticia Boughton-Price, David Sanders, Esther Sciammarella, Tracey Smith, Emma Villareal, Kevin Wood

Absent: Karen Ayala, Sol Flores, Shami Goyal, Maura Hirschauer, Ryan Lee

Staff: Allison Nickrent, Lubia-Nunez Montelongo, David Sanders, Emily Spangler, Melissa Stalets, Tracey Trigillo, Nikki Woolverton, Lori Weiselberg

Guests: Angela Eastlund, Ket Herena, Mildred Hunter, Stacy Ignoffo, Angela McLemore, Adam Scheffle

2. Approve February 2023 Meeting Minutes – Approved, with a correction to Member Boughton-Price’s inquiry about community health workers associations. Member Boughton-Price discussed defining community health workers associations, and what was written was defining a community health worker. The amendment to the language has been made.
3. Vote to Approve Statutory Authority – Not approved, tabled
There was further discussion on the definition of a community health workers association and input from IDPH’s legal team. Members inquired about why a community health workers association cannot be identified, as some members requested a definition for the single statewide association. The IDPH legal team shared that the Board does not have the statutory authority to define a community

health workers association; the state legislature has this authority. Creating a definition would go outside of the Board's bylaws and could result in legal action (a lawsuit). The discussion was lengthy on this matter, and it was decided that the discussion on the topic will continue, as the bylaws have not been approved.

4. Orientation to Administrative Rules

- What are Administrative Rules?
- How were the draft CHW Certification Program Rules developed?
- What is the role of the Review Board in relation to the Rules?
- What is the process and timeframe for approvals?
- Questions from Board members on Rules?

All tabled to next meeting

5. Administrative Rule Review (Selected Sections)

- *410 ILCS 67/5-17 (a): "The Board shall recommend standards, review proposed regulations, and provide feedback about training programs and reimbursement schedules."*
- Subpart A: Definitions of Terms
- Subpart B: CHW Review Board

All tabled to next meeting

6. Operations Discussion for Next CHW Review Board Meeting

Allison Nickrent shared that under the COVID-19 disaster declaration, certain provisions in the Open Meetings Act that required in person participation were waived during the pandemic. The COVID-19 disaster declaration ended on May 11, 2023, resulting in the declaration waivers go away and some commissions are now going to be required to meet with a majority of members being in person. Members may still attend remotely, but in-person quorum is required for a meeting. Ms. Nickrent mentioned there will be more notice in advance for meeting dates to meet in-person quorum, with the Chicago and Springfield offices open for meeting spaces; having meeting spaces in Southern Illinois regional offices will be explored.

7. Introduction to Annual Board Report

Tabled to next meeting

8. Public Comment¹

Angela Eastlund, a Senior Workforce Policy Analyst at Health and Medicine Policy Research Group, spoke on the funding cliffs post-pandemic emergency order ending, and urged the Board to meet more frequently, post the meeting agendas online sooner, and to overall be more transparent.

9. Upcoming Meeting

- Community Health Workers Review Board: June 2023

10. Adjournment

¹ Please be advised that those wishing to provide public testimony will be called in the order in which they register. If there are speakers remaining after the fifteen (15) minutes allotted for public testimony, who registered prior to the start of the meeting and who have not spoken, they may be permitted to provide their testimony at the conclusion of the meeting, at the discretion of the Chair. Each speaker may speak for up to 3 minutes. Persons who wish to register to speak may contact Greg Willis at Gregory.M.Willis@illinois.gov or (217) 524-8879.